



## Hartlip Endowed Church of England Primary School (Voluntary Aided)

Headteacher: Mrs. Tracey Jerome BEd (Hons)

*Shine your light on the world. Matthew 5:16*

### Detailed Arrangements for Remote learning: Term 3

Having heard from the Government that schools must provide remote learning for term 3, this is what parents can expect from us at Hartlip Endowed CEP School.

#### 1) What does the daily timetable look like for remote learners?

##### The school day:

- **8.30am:** A video message from the Headteacher to children is uploaded to dojo daily
- **9am: Monday, Wednesday, Friday:** Children access a **fitness session** with Joe Wicks (via his you tube channel)
- **Thursday and Friday: Move and Groove:** Music and Movement with Mrs White
- **9.30am: Worship**

Classes have been allocated **two** specific zoom sessions each day as follows

Morning sessions	Whole school session	Afternoon session
10am: Eagles	12 midday with Miss White Daily fitness	1.30pm: Eagles
10.30am: Peacocks		2pm: Peacocks
11am: Blackbirds		2.30pm: Blackbirds
11.30am: Robins		3pm: Robins

- Teachers are committed to being punctual at these sessions in order to make it manageable for parents if they have children in different classes.
- The zoom session maybe a whole class session, a 1:1 session or a small group session.  
**Sessions will only happen at these times.**
- On a Tuesday and Wednesday afternoon, the session will be with Mrs White joining the class and teacher for the usual music lesson.
- On a Friday afternoon, teachers have their dedicated PPA **There will be no remote sessions on Friday afternoons.**

**12 midday:** Whole School Fitness with Miss White.

**3.30pm:** All children can access a pre recorded video, delivered by a member of the teaching team. This is a chance for our home teachers (parents/carers) to have a well deserved cuppa! The

session symbolises the end of the school day for our children. Time to put the school books away and enjoy family time. We appreciate that it is hard to make the distinction between home and school. This session at the end of the day symbolises school is finished for the day!

On a Friday, the children’s morning session is their RE lesson. Then the rest of the day focuses on a Screen Free Friday approach. Teachers set activities to promote well being and ease the children in to the weekend.

Vulnerable Children and those of Critical Workers will engage in the report offer, but in school, supervised by a member of their Class teaching team.

**In table format, the timetable for each class looks like this:**

ROBINS	8.30	9am	9.30am – 11.30am	11.30	12	12.15 – 1.15	1.15- 3.00	3.00pm	3.30pm
Monday	Headteacher Video	Joe Wicks	Independent Work time	Live zoom	Whole school exercise session	LUNCH	Independent Work time	Live zoom	Dojo End of Day session
Tuesday		Music & Movement							
Wednesday		Joe Wicks							
Thursday		Music & Movement							
Friday		Joe Wicks							

BLACK BIRDS	8.30	9am	9.30 - 11	11	11.30-12	12	12.15- 1.15	1.15- 2.30	2.30	3.00pm	3.30pm
Mon	Headteacher Video	Joe Wicks	Independent Work time	L I V E Z O O M	Independent Work time	Whole school exercise session	LUNCH	Independent Work time	L I V E Z O O M	Independent Work time	Dojo End of Day session
Tues		Music & Movement									
Weds		Joe Wicks									
Thurs		Music & Movement									
Fri		Joe Wicks									

PEA COCKS	8.30	9am	9.30 – 10.30	10.30	11.00-12	12	12.15- 1.15	1.15- 2.00	2.00	2.30- 3.30pm	3.30pm
Mon	Headteacher Video	Joe Wicks	Independent Work time	L I V E Z O O M	Independent Work time	Whole school exercise session	LUNCH	Independent Work time	L I V E Z O O M	Independent Work time	Dojo End of Day session
Tues		Music & Movement									
Weds		Joe Wicks									
Thurs		Music & Movement									
Fri		Joe Wicks									

EAGLES	8.30	9am	10.00	10.30	12	12.15- 1.15	1.30	2.00 - 3.30pm	3.30pm
Mon	Headteacher Video	Joe Wicks	Live zoom	Independent Work time	Whole school exercise session	LUNCH	Live zoom	Independent Work time	Dojo End of Day session
Tues		Music & Movement							
Weds		Joe Wicks							
Thurs		Music & Movement							
Fri		Joe Wicks							

## 2) What is my child expected to do each day?

- Children in Robins and Blackbirds are expected to engage in **three hours** of learning daily.
- Children in Peacocks and Eagles are expected to engage in **four hours** of learning daily.
- The zoom sessions provide at least **one hour and thirty minutes** of this provision
- The remainder of the time should be spent accessing the associated learning from virtual school for children to complete and return each day.

## 3) How can I support my child?

- Support your child to access the dojo Headteacher message each morning
- Dress your child in school uniform each day. This keeps a sense of both routine and purpose and symbolises that it is learning time as opposed to leisure time. This will support your child in making the readjustment back in to school
- Support your child to start their day at 9am, either with Joe Wicks, or in Music and Movement
- Support your child to access their class zooms and participate
- Support your child to access their work from Virtual school
- Support your child to return and submit their work to Virtual School
- Allow your child to complete their activities independently. This is of essential importance so that teachers can see where there are gaps, misconceptions, or further support required.
- Feel free to write the teacher a message when returning work or via the dojo communication system to explain any worries/concerns/difficulties
- Agree with your child an appropriate working time, for example 15/20/30 minutes and then encourage a break to mirror what we do in school
- Allow a good one hour break at lunch time to mirror what we do in school
- Encourage your child by modelling processes to them to be as independent as possible. This will make life easier for you in the long run
- If there are difficulties experienced, or you are waiting for the next zoom, encourage your child to access: Bug Club, Timestables Rockstars or Spelling Shed.
- Keep all the essential skills of reading, spelling and times tables rehearsed as part of home learning. Eg after a walk or a play in the garden: 'go write down your spellings for me/have 10 minutes on Bug Club....etc...
- Make it clear when the school day has ended so that work can be put away and leisure time enjoyed. The school day ends at 3.30pm. You are not expected to work beyond this time. We facilitate a session at this time to assist with this.
- Support Fridays in being screen free and use the afternoons to enjoy activities together to promote well being and prepare for the weekend.

We do appreciate that this is an extremely difficult time for families, trying to juggle your children's home learning and care on top of your own professional responsibilities. Additionally, we are aware of the hardship, financial difficulty, worry, anxiety, frustration, illness and bereavement many are experiencing. Please know that we are here to help you. Reach out to us, share with us your concerns and we will do our very best to support you. We can come up with a plan. We know that everyone is doing their absolute best and we respect that you know what is best for, and how to navigate through this situation for your family. Please know that we too are trying to do our very best for you and navigate our own way through a difficult situation. Staff are human too. Your kindness brings strength, resilience and determination. Thank you for your support.

#### **4) What if I am unable to access the home learning.**

There are a number of ways in which school can support you. Please make contact with us and we will arrange what is best for you. This includes:

- Providing you with a device to loan
- Providing you with data to access the internet
- Providing you with printed work to collect and return
- Post printed work to you

#### **5) What can I expect from the teaching team?**

- Teachers collate a log to send to the Senior Leadership by 9am the next day. This details children's engagement in remote learning, together with any worries or concerns.
- Teachers will make contact under the guidance and direction of SLT if engagement is not meeting the Government requirement
- Teachers are committed to being punctual at zoom sessions in order to make it manageable for parents if they have children in different classes.
- The zoom session maybe a whole class session, a 1:1 session or a small group session.  
**Sessions will only happen at these times.**
- On a Tuesday and Wednesday afternoon, the session will be with Mrs White joining the class and teacher for the usual music lesson.
- On a Friday afternoon, teachers have their dedicated PPA **There will be no remote sessions on Friday afternoons.**
- Teachers are here to help and here to ensure that your child makes expected progress in following everything in place for remote learning. If you have any worries or concerns, please make contact with your child's class teacher in the first instance.
- Teachers can be contacted via dojo. Phone call appointments and zoom calls can be arranged on request.
- Your teachers will work in their own way, best suited to them and their families and workloads. They may be reviewing after 3.30pm, they may message you or respond to messages. They may not. We will have a two way respect of each other that whilst we may make contact after or before the school day, neither expect a response. Thank you for this mutual understanding.
- All staff meetings, monitoring etc will happen, albeit currently remotely
- If you are concerned about your child's well being and feel that they need some support pastorally, please make contact with Mrs Stanford, or bring this attention to your child's class teacher who will make this referral on your behalf
- If you have any worries or concerns regarding Special Educational Needs, please make contact with Mrs Ranson McCabe
- If you have a safeguarding concern, please make contact with Mrs Jerome
- If you feel that you have exhausted and explored all options available to you, but are not satisfied with the support that you are receiving, please contact Mrs Jerome.